

Manager, Financial Audit and Related Services

Classification: Band 3

Salary: \$88,700.23 - \$125,700.07

Job Type: Regular Full-Time

Location: Victoria or Vancouver, BC

An eligibility list may be established for future vacancies.

Do you want to be part of a challenging and rewarding work community?

The Office of the Auditor General of B.C. (OAG) is an independent office of the legislature that contributes to excellence in effective and accountable government. We offer opportunities for career growth, an excellent compensation package, and flexible working arrangements.

Our office promotes trust, cooperation, and teamwork in a diverse, inclusive, and respectful environment. We are committed to creating and reinforcing diversity, equity, inclusion, and psychological safety – creating a safe environment where everyone feels they belong and are encouraged to bring their whole selves to work. We support each other, celebrate our successes, and encourage a healthy work-life balance for everyone. Our staff events are socially, physically, and emotionally nourishing – with lots of great food – and fun!

Interested in growing your career? We offer support for your professional development and education and reimbursement of your professional dues. Other benefits include:

- Extended health benefits,
- Policies and benefits to support your personal and family needs,
- Public service pension,
- Life insurance, and
- Confidential employee and family assistance program.

Our downtown Victoria location supports collaboration and includes a gym, indoor bike storage, and decks with partial views of the beautiful Inner Harbour.

About the Role

Reporting to the Director, FARS, the Manager leads and conducts financial and, periodically, direct assurance audit projects. The Manager ensures all assigned projects are planned, conducted, and reported according to office policies, professional accounting and assurance standards, the office's system of quality management, and that all relevant issues and concerns are identified and resolved or raised to the Director or FARS portfolio leadership for resolution.

The Manager is the office's front line contact for their assigned audits and is key to developing relationships and moving audit projects forward. The Manager regularly communicates with audit contacts in finance, operational, and program areas. Work will also involve coordination with other groups within the OAG.

The Manager also contributes to their team's development on a broader level by demonstrating project management skills and the office's behavioural competencies.

Accountabilities

- Plans, conducts, reviews, and reports on several concurrent government audits, primarily financial statement audits, in accordance with the latest applicable Canadian accounting and auditing professional standards and office methodologies.
- Maintains considerable subject matter expertise in financial statement audits. These audits require credible specialists with valid professional accounting designations.
- Ensures project work meets performance targets, approved budgets, and timelines, while navigating competing priorities.
- Builds and manages relationships with the audited entities from the initial planning stages through audit delivery and evaluation of the audit process.
- Contributes to the identification and resolution of significant accounting or auditing issues arising from audit projects.
- Prepares analyses of management's accounting position following office methodologies and approaches to meet professional standards for approval by senior portfolio leadership.
- Prepares recommendations to management that are fair, meaningful, and timely.
- Participates in the presentation of assurance engagement plans, findings, and recommendations before senior executive committees of auditees, audit committees, or internal executives.
- Supervises staff and provides direction to project teams of professional staff and contracted resources, as required.
- Participates in staff development discussions and performance appraisals, provides direction and mentorship to project team members and direct reports.
- Contributes to creating competent, committed, and professional project teams able to work together in an atmosphere of mutual trust and respect.
- Possesses effective communication skills and the ability to build credibility, trust, and cooperation. Maintains strong long-term working relationships with auditees, realizing that issues raised during audit engagements may be of a sensitive nature.
- Contributes to portfolio and other corporate initiatives under the leadership of more senior staff, such as budget development, portfolio planning, recruitment, and training.
- Remains current with developments in the accounting and auditing professions, including maintaining a current knowledge of Canadian Generally Accepted Accounting Principles (GAAP) and Generally Accepted Auditing Standards (GAAS).

Job Requirements:

Education and Experience

- A professional accounting designation, i.e., Canadian CPA or an equivalent international accounting designation with eligibility for membership in good standing with CPABC.
 - Applicants who attained their CPA designation after 2015 must demonstrate completion of the assurance module.
 - Successful applicants with an international accounting designation will be asked to complete the steps necessary to obtain a Canadian CPA designation.
- A minimum of three years post-designation experience conducting financial statement audits, including responsibility for planning, conducting, and reporting audit/assurance activities in accordance with Canadian GAAS, and supervising project teams.

- Two of the three years post-designation experience must be within the past three years.

Knowledge, Skills, and Abilities

- Advanced knowledge of Canadian GAAP and GAAS.
- Problem-solving and analytical skills.
- Effective written and verbal communication skills.
- Understanding of quality assurance policies, particularly related to project performance, consultations, engagement quality review and quality management.
- Ability to lead staff toward the achievement of results.
- Demonstrated ability to develop and maintain collaborative working relationships.
- Ability to create a positive environment that promotes responsible change management.

Preferences

- Preference may be given to candidates with experience working with Public Sector Accounting Standards (PSAS).
- Preference may be given to candidates with experience with Canadian Standards on Assurance Engagements (CSAE) 3001 Direct Engagements (performance audit).
- Preference may be given to candidates with experience working with CaseWare software.

Conditions

- Must be eligible to work in Canada (Permanent Resident, Canadian Citizenship).
- Successful completion of security screening requirements of the B.C. public service, which may include a criminal record check, and/or *Criminal Records Review Act* check, and/or enhanced screening checks as required.
- Be flexible regarding ongoing changes in responsibilities, assignments, and corporate structures.
- We support a flexible hybrid work environment. However, you must be able to work in the office when required by your supervisor.

Please see the attached job profile for a full description of the accountabilities and required qualifications.

To be considered for this role candidates must submit a resume with the months and years at each position and a Qualifications Matrix to hr@bcauditor.com. **Your resume must include whether you are eligible to work in Canada, and whether this is temporary.** Failure to provide all the requested documents will result in your application being unsuccessful.

Applications will be accepted until Thursday, March 6, 2025.

We encourage candidates of all backgrounds and all abilities to apply. We invite candidates to ask for help if they need accommodations for the job application process.

For more information, please contact hr@bcauditor.com